



Douglas MacArthur Fundamental Intermediate School

Katherine Berger, Principal
600 West Alton Avenue
Santa Ana, California 92704

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To Whom It May Concern:

I am writing this letter of recommendation on behalf of Ms. Susan M. Davis. It is my understanding that she is applying for a position within your organization. I have had the pleasure of working with Ms. Davis for 8 years, as a fellow educator at MacArthur Fundamental Intermediate School. It is my belief that Ms. Davis is a highly qualified and caring educator who has had much success in building skills and enriching the lives of hundreds of students each year as their Language Arts/English teacher before retiring in December 2019.

Ms. Davis is the epitome of what I would consider a lifelong learner. She published a memoir about a tragic life experience, earned three Master's Degrees, and is currently in a program to earn a fourth in Poetry. She continually evaluated her teaching and reflected on how best to keep her students learning and engaged. After taking classes in her Master's program, she implemented new ideas into her existing classroom lessons. Ms. Davis also regularly used data from her assessments as well as district and state assessments to look at the performance of her students and the impact her teaching had on their achievement. She adapted and retaught lessons and never stopped encouraging struggling students or our highest achievers to always give their best.

In addition to being a leader in the classroom, Ms. Davis was also a leader on campus. She often took new teachers under her wing, teaching them about our school and modeling lessons for them. She often shared her input and expertise in staff and department meetings, contributing to the culture and climate of MacArthur. What I most appreciated about Ms. Davis was the safe space she created for every single one of her students in her classroom. She taught our most fragile and most gifted students yet treated them all with a sense of love and compassion. She prided herself on having high expectations for all students and ensured that each of them knew they were capable of achieving great success. Many students came back yearly to visit Ms. Davis and thank her for all that she taught them to succeed in their future.

With her experience in writing, teaching, and the ability to reach students, Ms. Davis has been able to enrich the lives of over 3,000 students through her love of life and literature throughout her stellar career. She is an excellent teacher, an accomplished published author, and her experience and expertise would be an asset to any program. It is without reservation that I highly recommend Ms. Susan M. Davis for a position within your organization.

Thank you for your consideration,

Laurie Tristan
Lead School Counselor
MacArthur Fundamental Intermediate School